

# **MINIMUM CLEANING STANDARDS FOR SOLDIERS QUARTERS**

Ref.: AR 420-1, chapter 3, table 3-13.

## **ITEM**

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### **FLOORS, RUGS AND INSTALLED CARPET**

Sweep or vacuum.

Remove stains, wax and dirt sediments.

Damp mop floors with mild cleaning solutions, no bleach!

Clean area rugs and installed carpeting to remove dirt and spots.

### **WALLS AND CEILINGS**

Remove all dirt, cobwebs, crayon marks, pencil marks, food and so forth from walls.

Remove all nails and hooks, fill holes as necessary.

Remove all dirt, smudges and other spots.

### **WINDOWS**

Clean inside **and outside** surfaces, all windows and window frames so that they are free of spots, streaks or film.

Clean window sills, curtain rods, and blinds.

Remove screens, brush and wash to remove lint and dust, and reinstall.

### **DOORS**

Remove all dirt and stains on both sides.

Clean interior and exterior doors and frames so that they are free of dust and stains on both sides.

Place all keys in their appropriate doors

### **LIGHTING FIXTURES**

Ensure all fixtures have operating light bulbs.

Clean all components, including incandescent bulbs, to ensure that there are no insects, dirt, lint, film and streaks.

Remove, clean, and replace globes and lamp shades.

### **CABINETS, CLOSETS, DRAWERS AND SHADES**

Remove all shelf paper, tape, staples and tacks.

Remove all food particles, trash and personal items.

Clean and wash all surfaces so that they are free of dirt and stains.

Open all cabinets, closets, drawers, for final inspection

### **MIRRORS**

Clean to shine with no streaks.

### **RADIATORS, PIPES AND HEATING VENTS**

Wash radiators, pipes and vent registers.  
Remove dirt, sediments, and stains.

### **REFRIGERATOR AND FREEZER**

Defrost and wipe doors.  
Remove all food particles.  
Clean thoroughly on the inside and outside to include doors, door gaskets, sides, top, and area around coils.  
Clean and replace drain pan.  
Clean surface beneath, above, and behind appliance.  
Move appliance away from wall for cleaning and move back after cleaning.  
Adjust setting to lowest level.

### **RANGE**

Remove all burned/crusted-on-food from accessible surfaces.  
Wipe down range.  
Clean all areas inside and outside to remove grease, dust, rust, food, tarnish, and cleaning streaks.  
Move range for cleaning areas under, above, behind, and on either side.

### **VENTILATION, AIR VENTS, AND RANGE HOODS**

Wipe down range hood.  
Wipe down air vent grills and replace filters as necessary.  
Remove completely grease, stains, and dirt sediments inside and outside.  
Clean or replace permanent filters.

### **DISHWASHER**

Wipe down interior and exterior surfaces.  
Clean interior and exterior surfaces, door gasket, basekets, and soap dispenser.  
Remove mineral deposits in bottom of machine and on inside of door.

### **KITCHEN, BATHROOM, AND TOILET**

Remove stains, lime and mineral deposits, and excessive soap residue from all equipment.  
Clean all equipment to include bathtubs, washbasins, toilet bowls, showers, mirrors and mirror shelves, towel rails, medicine cabinets, kitchen sinks, and related hardware.  
Clean wall and floor tile.  
Polish all equipment, fixtures and wall tiles to a streak-free shine.

### **TRASH CANS**

Empty and remove any crusted-on garbage.  
Empty and clean.

### **UPHOLSTERED FURNITURE**

Wipe down and remove stains.

Clean to remove lint, dust, and dirt.  
Remove spots and stains to the maximum extent possible.

#### **WOODEN FURNITURE**

Wipe down and remove stains.  
Clean to remove dust, dirt, food particles, and streaks.  
Lightly wax outside surfaces and polish to shine.  
Clean doors and drawers to be free of dust, dirt, or other foreign matter.  
Remove drawers completely so that frames and rollers can be cleaned of dust and other particles.

#### **BEDSPRINGS, BOX SPRINGS, AND MATTRESSES**

Wipe down and remove stains.  
Clean to remove dirt, dust, and other loose matter.

#### **OUTSIDE AREA**

Sweep and clear all debris, carports, patios, balconies, and walks.  
Remove oil or grease from paved areas.  
Accomplish normal yard maintenance.

#### **STORAGE AREAS**

Remove all items from storage room and clean thoroughly.

#### **SELF HELP**

Accomplish all self-help items per local requirements,  
e.g. replace broken light bulbs, etc.

#### **MISCELLANEOUS**

Remove all personal items before final inspection.  
Place work orders if necessary and provide work order number and request date at time of out-check.